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ORDINANCE NO. 30-07

BY: **SEAN BRENNAN**

(By Request - Purchasing and Personnel Director)

AN ORDINANCE AUTHORIZING THE MAYOR AND THE DIRECTOR OF PUBLIC SERVICE TO ENTER INTO A CONTRACT WITH GORTZ AND ASSOCIATES FOR THE DEVELOPMENT OF PERSONNEL POLICIES AND PROCEDURES FOR THE CITY OF PARMA AND AN EMPLOYEE HANDBOOK AND TRAINING THEREON, AND DECLARING AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PARMA, STATE OF OHIO:

Section 1. That the Mayor and the Director of Public Service be, and they hereby are, authorized to enter into a contract with Gortz & Associates, Inc., the sole source provider, for the development of personnel policies and procedures for the City of Parma, and an employee handbook and training thereon at a cost not to exceed \$25,000.00. A copy of said Agreement in substantially similar form is attached as Exhibit AA@.

Section 2. That the Mayor and the Director of Public Service be, and they hereby are, authorized to execute said contract and to take such action and to execute such other documents and amendments thereto as may be necessary and as are approved by the Law Director.

Section 3. That funds for said services shall be paid from Fund No. 001-029-Human Resources & Purchasing, Account No. 62110-03007-Professional Services.

Section 4. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council; and that all deliberations of the Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 5. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the City of Parma, and for the further reason to ensure the efficient and effective management of the City's personnel policies and procedures, and this Ordinance shall become immediately effective upon receiving the affirmative vote of two-thirds of all members elected to Council and approval of the Mayor, otherwise from and after the earliest period allowed by law.

PASSED: \_\_\_\_\_ PRESIDENT OF COUNCIL

ATTEST: \_\_\_\_\_ APPROVED: \_\_\_\_\_  
CLERK OF COUNCIL

FILED WITH  
THE MAYOR: \_\_\_\_\_ MAYOR, CITY OF PARMA, OHIO